## Discipline Policy for On Campus Kids After-School Enrichment

At On Campus Kids After-School Enrichment, we believe in maintaining a safe and supportive environment for all participants. Our discipline policy aims to promote positive behavior and ensure the well-being of everyone involved. The following guidelines outline our approach to addressing behavior concerns:

- 1. Student Standards of Behavior: All participants are expected to adhere to the following standards of behavior while attending our program:
  - a. Treat others with respect, kindness, and consideration.
  - b. Follow instructions provided by staff members.
  - c. Engage in activities in a safe and responsible manner.
  - d. Use appropriate language and communication with peers and staff.
  - e. Respect the program's equipment, facilities, and materials.
- 2. Behavior Notice: When a student's behavior does not align with the expected standards, staff members will issue a Behavior Notice. This notice will communicate the specific problem behavior and request parental support in addressing the issue at home. It serves as an opportunity for open communication and collaboration between staff and parents.
- 3. Three Behavior Notices: If a student receives three Behavior Notices a one-week suspension will be implemented. This suspension period allows for reflection, intervention, and an opportunity for the student to reassess their behavior choices.
- 4. Continued Problematic Behavior: In cases where problematic behavior continues after the one-week suspension, it may indicate that the program is not a good fit for the student. After careful consideration and communication with the student's parents or guardians, the program administration may make the decision to remove the student from the program.

It is important to note that our discipline policy is designed to support the growth and development of each student. We believe in providing guidance, redirection, and opportunities for improvement. We encourage open lines of communication between staff and parents to address any behavior concerns promptly and effectively.

By enrolling your child in On Campus Kids After-School Enrichment, you acknowledge your understanding of and agreement of this discipline policy. We appreciate your cooperation and commitment to creating a positive and respectful environment for all participants.